



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2019
AGENDA ITEM #3

Approve the minutes from the
May 29, 2019 Regular Board Meeting

| | |
|---------------------------|---|
| Strategic Plan Relevance: | Regional Mobility |
| Department: | Legal |
| Contact: | Geoffrey Petrov, General Counsel |
| Associated Costs: | N/A |
| Funding Source: | N/A |
| Action Requested: | Consider and act on motion to approve minutes |

Summary:

Approve the attached draft minutes for the May 29, 2019 Regular Board Meeting.

Backup provided: Draft minutes, May 29, 2019 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, May 29, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted May 24, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/05292019-770>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors

After noting that a quorum of the Board was present, Chairman Wilkerson called the meeting to order at 9:00 a.m. with the following Board members present: David Armbrust, Mark Ayotte, Mike Doss, John Langmore, Nikelle Meade and David Singleton.

2. Opportunity for public comment

No comments were offered.

Consent Agenda

Chairman Wilkerson moved Item No. 4 to the Regular Items and asked that acceptance of the monthly financial statements always be considered as a Regular Item in the future. At Board Member Langmore's request, Chairman Wilkerson also moved Item 8 to the Regular Items for discussion.

3. Approve the minutes from the April 24, 2019 Regular Board Meeting.

5. Award a contract for Human Resources Advisory Services.

ADOPTED AS: RESOLUTION NO. 19-020

6. **Approve and agreement with Cap Metro to shared closed-circuit TV feeds of Mobility Authority roadways.**

ADOPTED AS: RESOLUTION NO. 19-021

7. **Authorize the Executive Director to contract with Nortex Concrete lift and Stabilization, Inc. for concrete slab lifting and stabilization on the Manor Expressway (290E Toll).**

ADOPTED AS: RESOLUTION NO. 19-022

MOTION: Approve Item Nos. 3, 5, 6 & 7 under the consent agenda
RESULT: Approved (Unanimous); 7-0
MOTION: Mike Doss
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Meade, Singleton, Armbrust, Langmore, Ayotte, Doss
NAY: None.

Regular Items

4. **Accept the financial statements for April 2019.**

MOTION: Accept the financial statements for April 2019
RESULT: Approved (Unanimous); 7-0
MOTION: John Langmore
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Meade, Singleton, Armbrust, Langmore, Ayotte, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-023

8. **Authorize the Executive Director to contract with Data Transfer Solutions, LLC for pavement condition and asset data collection services on Mobility Authority toll facilities.**

Presentation by Justin Word, P.E., Director of Engineering.

Board Member Langmore asked why information needed to be re-collected on certain Mobility Authority facilities. Mr. Word clarified that the intent is to periodically collect information on all Mobility Authority facilities to measure performance over time and determine any maintenance needs. The distinction in this case is that information will be collected for the first time on SH 45SW to establish a baseline whereas the vendor would be “re-collecting” data on older facilities where a baseline had already been established.

MOTION: Authorize the Executive Director to contract with Data Transfer Solutions, LLC for pavement condition and asset data collection services on Mobility Authority toll facilities.

RESULT: Approved (Unanimous); 7-0

MOTION: John Langmore

SECONDED BY: Mike Doss

AYE: Wilkerson, Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None.

ADOPTED AS: RESOLUTION NO. 19-024

9. Approve Amendment No. 4 to the Maintenance Services Contract with Kapsch TrafficComm USA, Inc.

Presentation by Tracie Brown, Director of Operations and Lisa Gauger, Project Manager, Kapsch answered questions.

No action was taken on this item. Following the presentation, Board Member Armbrust and Board Member Langmore requested additional information regarding annual key performance indicators and recovery of any potential damages. Chairman Wilkerson tabled this item to allow staff to revisit the issues and report back to the Board.

10. Award a contract for Pay By Mail receivables management services.

Chairman Wilkerson tabled this item for consideration at a future Board Meeting.

Briefing and Reports

11. Preliminary FY 2020 budget and process.

Presentation by Robert Goode, Deputy Executive Director, Bill Chapman, Chief Financial Officer and Tracie Brown, Director of Operations.

12. Value of Construction Engineering and Inspection Services.

Presentation by Justin Word, P.E., Direct of Engineering.

13. Pay By Mail update.

Presentation by Tracie Brown, Director of Operations.

14. Qualified Veteran Discount Program update.

Presentation by Tracie Brown, Director of Operations.

15. Movability Partnership.

Presentation by Mia Zmud, Mobility Innovation Manager and Lisa Kay Pfannenstiel, Executive Director, Movability Austin.

16. Executive Director Report.

A. Legislative update.

Presentation by Mike Heiligenstein, Executive Director, Michael Grimes, Partner, Imperium Public Affairs, and Brian Cassidy, Partner, Locke Lord LLP.

B. SH 45SW Opening.

Presentation by Mike Heiligenstein, Executive Director.

C. Board Workshop.

Presentation by Mike Heiligenstein, Executive Director.

D. Travis County Commissioner Court Presentation.

Presentation by Mike Heiligenstein, Executive Director.

E. Hays County Commissioners Court Presentation.

Presentation by Mike Heiligenstein, Executive Director.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced that the Board would not meet in Executive Session and tabled items 17 thru 19.

- 17.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 18.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

19. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:56 a.m.

20. Adjourn meeting